

**State of Illinois Uniform Notice of Funding Opportunity (NOFO)
Summary Information**

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|---------------------------------------|--|
| Awarding Agency Name | Natural Resources |
| Agency Contact | Susan Duke (susan.duke@illinois.gov) |
| Announcement Type | Initial |
| Type of Assistance Instrument | Grant |
| Funding Opportunity Number | FY2020 Duck |
| Funding Opportunity Title | Special Wildlife Funds Duck Stamp |
| CSFA Number | 422-20-1093 |
| CSFA Popular Name | Duck Stamp |
| Anticipated Number of Awards | 0 |
| Estimated Total Program Funding | \$2,000,000 |
| Award Range | \$0 - \$2000000 |
| Source of Funding | State |
| Cost Sharing or Matching Requirements | No |
| Indirect Costs Allowed | Yes |
| Restrictions on Indirect Costs | |
| Posted Date | 11/01/2019 |
| Application Date Range | 11/01/2019 - 01/02/2020 : 5pm |
| Grant Application Link | https://www.dnr.illinois.gov/grants/Pages/DuckStamp.aspx |
| Technical Assistance Session | Offered : Yes Mandatory : No Date : 11/01/2019 : 8am Registration link : http://email.susan.duke@illinois.gov or call 217-785-4416 |

Uniform Notice of Funding Opportunity (NOFO)
Summary Information
11/1/2019

| | Data Field | |
|-----|--|--|
| 1. | Awarding Agency Name: | Illinois Department of Natural Resources |
| 2. | Agency Contact: | Susan Duke Grant Administrator One Natural Resources Way Springfield, IL 62702 Susan.duke@illinois.gov (217) 785-4416 |
| 3. | Announcement Type: | <input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement |
| 4. | Type of Assistance Instrument: | Migratory Waterfowl Fund Grant |
| 5. | Funding Opportunity Number: | FY2020 DUCK |
| 6. | Funding Opportunity Title: | Canadian Special Wildlife Funds Duck Stamp Fund |
| 7. | CSFA Number: | 422-20-1093 |
| 8. | CSFA Popular Name: | Duck Stamp |
| 9. | CFDA Number(s): | n/a |
| 10. | Anticipated Number of Awards: | unknown |
| 11. | Estimated Total Program Funding: | Approximately \$2,000,000 |
| 12. | Award Range | \$ 0 to \$2,000,000 |
| 13. | Source of Funding: | <input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private / other funding |
| 14. | Cost Sharing or Matching Requirement: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Cost Sharing is optional |
| 15. | Indirect Costs Allowed Restrictions on Indirect Costs | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide the citation governing the restriction: |
| 16. | Posted Dates: | November 1, 2019 to January 2, 2020 |
| 17. | Closing Date for Applications: | January 2, 2020, 5 p.m. |
| 18. | Technical Assistance Session: For any technical assistance call or email susan.duke@illinois.gov 217-785-4416 | Session Offered: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify date and time Provide link to registration, if applicable |

Agency-specific Content for the Notice of Funding Opportunity

A. Program Description

The State Migratory Waterfowl Stamp Fund awards grants for projects aimed at developing waterfowl propagation areas in the Mississippi Flyway in Manitoba and Saskatchewan in Canada. This program is part of the Special Wildlife Funds Grant Program and is funded from the sale of State Migratory Waterfowl Stamps. Grants are competitive and are evaluated for their merit. Eligible applicants are limited to appropriate not-for-profit organizations with a stated purpose to support, develop, conserve or promote wild waterfowl.

Funded projects implement the North American Waterfowl Plan pursuant to state statute [520 ILCS 5/1.29](#). For waterfowl management purposes, North America is divided into four flyways—the Atlantic, Mississippi, Central, and Pacific. Illinois is in the Mississippi Flyway. Most waterfowl that stop in Illinois during fall migration breed in Manitoba and Saskatchewan. This program supports efforts in these two Canadian Provinces to improve breeding populations of waterfowl including ducks, geese and swans. Funding for projects within Illinois is not included in this opportunity. Typical projects preserve, protect, acquire, manage, restore, and maintain high quality breeding habitat for migratory waterfowl within the Mississippi Flyway.

For more information about waterfowl propagation and hunting management, visit <https://www.fws.gov/birds/management/flyways.php>.

The North American Waterfowl Plan is found at:

<https://www.fws.gov/birds/management/bird-management-plans/north-american-waterfowl-management-plan/plan-documents.php>.

Grant Program Administration: The Office of Resource Conservation's Division of Wildlife Resources administers four special grant programs that are funded by Illinois sportsmen through the purchase of Habitat Stamps and Migratory Waterfowl Stamps. These are the State Migratory Waterfowl Stamp Fund (the program described in this NOFO), the State Pheasant Fund, the State Furbearer Fund, and the Illinois Habitat Fund.

These Funds are governed by Administrative Rule set forth in [17 Ill. Adm. Code 3060](#). The Grantee agrees and understands that the grant award shall be administered pursuant to the Administrative Rule and shall comply with these terms and conditions. See Section H below for full text of section 3060.60 of the Administrative Rule.

Examples of Awarded Grants

Projects that have been undertaken in the past include:

- Funds for a waterfowl habitat program in the Saskatchewan Parklands of Canada involving conservation activities on 4,293 acres of waterfowl and wetland habitat and impacting 21,250 acres more with winter wheat planting.

- Funds for a Manitoba, Canada waterfowl habitat conservation project securing permanent protection for 10,545 acres of wetland and associated native upland in priority waterfowl production areas.

Projects that were denied funding in the past include:

- Funds to manage cattails and to plant wild celery on a privately-owned waterfowl refuge site. Rejected for unproven benefits and feasibility of both proposed tasks.

B. Funding Information

This Notice of Funding Opportunity is for grant awards that utilize only State-appropriated funds from the Illinois Migratory Waterfowl Stamp Fund. Obligations of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for this award. No federal funds are included in this grant program.

The Illinois Grant Funds Recovery Act ([30 ILCS 705/5](#)) limits the **grant period** for grants with advance payments to a maximum of twenty-four (24) months. The term begins on the date of the DNR Director's signature. Typically, that signature happens in late March. All work must be completed within the grant term. All grant funds must be expended by the grantee within 2 years of receipt of such funds. Any funds not expended or legally obligated at the completion of the project or at the end of the grant agreement, whichever is earlier, must be returned to the DNR within 45 days to be deposited in the Illinois Migratory Waterfowl Stamp Fund.

Funding is available for new projects as well as proposals that continue, supplement or expand existing projects. New projects and continuing projects are given equal consideration.

Available grant funding depends on Annual Projected Revenues and Funding Level Appropriated by the Illinois General Assembly. Annual Projected Revenues have varied in the last 3 years from \$1,003,450.92 to \$1,036,826.50.

Disbursements: The disbursement of funds will be made after the final execution of the grant, and upon submission by the grantee of a written request for payment on the Request for Reimbursement Form provided by DNR. Disbursements can be made quarterly, or at the end of the grant. All payments shall be based upon documentation of project expenditures as submitted by the grantee, as provided below:

C. Eligibility Information

Eligible recipients are limited to any appropriate not-for-profit organization with a stated purpose to support, develop, conserve or promote wild waterfowl.

"Appropriate Not-For-Profit Organization" means a not-for-profit corporation that is organized pursuant to the General Not For Profit Corporation Act of 1986 [805 ILCS 105], is in good standing as a not-for-profit corporation and is authorized to conduct affairs in Illinois with one of its purposes as stated in its Articles of Incorporation or Bylaws being the support, development, conservation or promotion of the support, development, conservation or promotion of wild waterfowl.

Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM): Each applicant is required to have a valid DUNS number and be registered in SAM before submission of their application.

An applicant is exempt only if the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under [2 CFR § 25.110\(b\)](#) or (c), or has an exception approved by the Federal or State awarding agency under [2 CFR § 25.110\(d\)](#).

If an applicant is not registered in SAM, this link provides a connection for free SAM registration: <https://sam.gov/SAM/>

An applicant must always continue to maintain an active SAM registration with current information while it has an active State award or an application or plan under consideration by a Federal or State awarding agency. The State awarding agency may not make an award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements. If an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make an award, the State awarding agency may determine that the applicant is not qualified to receive an award and use that determination as a basis for making an award to another applicant.

If an applicant does not have a DUNS number, this link provides a connection for a free DUNS number: <https://www.dnb.com/duns-number/get-a-duns.html>.

Applicants must be pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, www.grants.illinois.gov/portal/. During pre-qualification, Dun and Bradstreet verifications are performed including a check of Debarred and Suspended status and good standing with the Secretary of State. The pre-qualification process also includes a financial and administrative risk assessment utilizing an Internal Controls Questionnaire. If applicable, the entity will be notified that it is ineligible for award because of the prequalification process. The entity will be informed of corrective action needed to become eligible for a grant award.

Kinds of Projects Eligible for Grants

Eligible projects are limited to development of waterfowl propagation areas within the Dominion of Canada that implement the [North American Waterfowl Management Plan](#) and specifically provide waterfowl for the Mississippi Flyway. Typical projects preserve, protect, acquire, restore, manage and maintain breeding habitat for migratory waterfowl in Manitoba and Saskatchewan, where many ducks that visit the Mississippi Flyway originate.

Funding for projects within Illinois is excluded from this competitive opportunity.-Applicants may contact Susan Duke (susan.duke@illinois.gov) for an eligibility determination prior to submitting an application.

Kinds of Projects Ineligible for Grants include education projects and the purchase or lease of a vehicle such as a truck or All-Terrain Vehicles (ATV's).

Cost Sharing or Matching is not required for award of these grants. However, providing cost share can improve the competitiveness of a project. See Section E below.

Indirect Cost Rate: To charge indirect costs to a grant, the applicant organization must have an annually negotiated indirect cost rate agreement (NICRA). There are three types of NICRAs: a) Federally Negotiated Rate. Organizations that receive direct federal funding may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate. The organization must provide a copy of the federally NICRA. b) State Negotiated Rate. The organization must negotiate an indirect cost rate with the State of Illinois if they do not have Federally Negotiated Rate or elect to use the De Minimis Rate. The indirect cost rate proposal must be submitted to the State of Illinois within 90 days of the notice of award. c) De Minimis Rate. An organization that has never received a Federally Negotiated Rate may elect a de minimis rate of 10% of modified total direct cost (MTDC). Once established, the de minimis rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually to accept the de minimis rate.

D. Application and Submission Information

Download Application Package: The complete application package consists of these three documents found at <https://www.dnr.illinois.gov/grants/Pages/DuckStamp.aspx>

If you need any assistance with the application forms or the process call or email Susan.Duke@illinois.gov 217-785-4416.

Application Package must include:

1. Uniform Application for State Grant Assistance
<https://www.dnr.illinois.gov/grants/Documents/Duck%20Stamp%20Application.pdf>
2. Project Narrative (word document). Must include the following
 - a. Project Summary
 - b. Project Description including
 - Justification/ Why this project is needed
 - Plan for implementation, including an activity timeline on how the project's goals will be attained.
 - Deliverables
 - Anticipated project benefits for waterfowl, including which species will benefit
 - Amount of habitat to be established or managed, including acreage and species to be planted or eliminated
 - c. Maintenance plan including description of existing and proposed infrastructure and
 - d. Organizational experience and capacity to maintain project
 - e. Description of plan for general public access and waterfowl hunting access or use (or lack thereof)
 - f. Plan to leverage funding to maximize impact.
3. Uniform Budget Template and Budget Narrative (download this form to open it- it will not open in browsers) <https://www.dnr.illinois.gov/grants/Documents/Duck%20Stamp%20Budget.pdf>

Supplemental Documents to be Submitted

The following is required.

1. **W-9:** All applicants must complete and provide the **latest W-9 version** as found at www.irs.gov. The Illinois Comptroller, who issues all State payments, will not accept earlier versions.

2. **IRS Determination Letter:** Not-for-profit applicants that have not done business with the State of Illinois in the last 3 years or have reorganized since last doing business with the State must provide a copy of their **IRS Determination Letter** that declares the entity's legal status as determined by the IRS, e.g. tax-exempt, governmental, partnership, type of corporation, or type of Limited Liability Company. This letter is not the FEIN assignment letter, but is among the original legal/tax documents for an entity.

Additional Project Specific Documents

The following project information is also required, if available

1. **Project Site Map**
2. **Project Location Map:** County Plat Map, USGS map or aerial photo of project site
3. Two price quotes for equipment purchase with value of \$5,000 or more
4. Habitat management plan (prepared by IDNR or other qualified entity)

There is also a helpful document on how to write a grant proposal narrative on the DNR website.
<https://www.dnr.illinois.gov/grants/Documents/HowToWriteGrantProposal.pdf>

To contact DNR, request or submit forms use the following means:

By US Mail: Department of Natural Resources
Office of Grant Management and Assistance
One Natural Resources Way
Springfield, IL 62702-1271

By e-mail: susan.duke@illinois.gov

By phone: (217) 785-4416

Application Format: The Application and Budget forms should be on letter-sized paper and type font size must be 9 or greater. Project descriptions, proposals, pictures, charts, tables and maps on separate sheets must be included with the application. These forms are designed to allow the Department and the review committee to obtain enough information to evaluate the proposed project.

Application Submission: The applicant must provide all information requested in the application package. Only one (1) original application with supporting documentation and legally authorizing signature needs to be submitted. Paper copies may be double-sided. Applications can be submitted electronically (**scanned original signatures are acceptable**), but not by facsimile. **The application deadline is 5:00 p.m. January 2nd, 2020.** Should this date fall on a Saturday, Sunday or holiday, the deadline will be extended to the next business day.

Submitting an incomplete application does not extend the application deadline date. Applications received after the deadline date will not be considered.

Signers of these documents must be authorized by their organization to enter into formal contracts. All communication, oral or written, **between** the applicant and DNR will be with the signer, or their designee. Applications that are not signed will be returned.

Applicant Pre-Qualification

An applicant's organization will be subject to the following:

- Verification of Duns and Bradstreet number
- Check status if on the Illinois Debarred and Suspended List
- Check Good Standing status with the Illinois Secretary of State

Based on any of the above checks, the applicant will be notified if they are ineligible for grant award. Applicants will be informed if corrective action is needed to become eligible for award.

Intent to Award: Following a decision of intent to award DNR is required to conduct a financial and administrative risk assessment of the applicant. Additional information may be required at that time from the successful applicant. For the applicant to remain eligible for the award, they must provide the requested information within 30 days after notification of intent to award.

E. Application Review Information

Review and Selection Process: All applications received on time and containing the information required by the application packet will be reviewed by Department staff and will be forwarded to the Illinois Migratory Waterfowl Stamp Fund Committee for evaluation and recommendation to the DNR Director, who makes the final decision on awards. Committee members with ties to an applicant entity are not allowed to vote on that entity's application.

In previous years, 70.5% of funding was designated for projects in Saskatchewan and 29.5% for projects in Manitoba. This funding split will be revisited by the Advisory Committee for this round of grants.

Application Evaluation: The Advisory Committee will review applications according to the following criteria: completed application, past grant performance of the applicant, eligibility, habitat quality, geographic range and biological scope, feasibility, maintenance and infrastructure.

The Advisory Committee will forward to the Director all applications and the prioritized list of all projects deemed to be consistent with the purposes of the Fund. The Director will determine which grants will be awarded after considering the recommendations of the advisory committee. All applicants will be notified of the Director's decision.

Evaluation Criteria: The Advisory Committee shall evaluate each application presented as follows:

Illinois Migratory Waterfowl Stamp Fund Review Criteria

Part 2. Waterfowl habitat projects outside of Illinois.

1. Habitat Quality and Location

- 25 = Habitat is high quality, meets the needs of waterfowl as outlined by [North American Waterfowl Management Plan \(NAWMP\)](#), and is in a location that band return data indicate provides a high number of waterfowl to Illinois (meets all 3 criteria).
- 15 = Habitat is high quality, but either does not meet the needs of waterfowl as outlined by NAWMP, or is not in a location that provides a high number of waterfowl to Illinois (meets 2 of 3 criteria), although may provide waterfowl to the Mississippi Flyway.

- 10 = Meets one of three criteria listed above, high quality habitat, meets the needs of waterfowl as outlined by NAWMP or is in a location that provides a high number of waterfowl to Illinois (meets 1 of 3 criteria) and the Mississippi Flyway.
- 0 = Meets none of the criteria, high quality habitat, meets the needs of waterfowl as outlined by NAWMP, nor is in an area that provides a high number of waterfowl to Illinois (meets 0 of 3 criteria) or the Mississippi Flyway.
Project Not Recommended for Funding.

2. Applicant History and Specialization

- 25 = The applicant has a demonstrable history of grassland and wetland conservation in areas of Canada that provide a high number of waterfowl to Illinois. The applicant's primary focus is on waterfowl conservation.
- 20 = The applicant has a demonstrable history of grassland and wetland conservation in areas of Canada that do not provide a high number of waterfowl to Illinois, but do provide waterfowl to the Mississippi Flyway. The applicant's primary focus is on waterfowl conservation.
- 15 = The applicant has a demonstrable history of grassland and wetland conservation in areas of Canada that provide a high number of waterfowl to Illinois. The applicant's primary focus is not on waterfowl conservation.
- 0 = The applicant does not have a history of grassland and wetland conservation in Canada, nor has a primary focus on waterfowl conservation.
Project Not Recommended for Funding.

3. Overall Value

- 25 = Applicant has a demonstrable history (>5 years) of being able to use Illinois Duck Stamp funds, or similar, to leverage additional funds and increase the overall value of projects and the impact of Illinois' funds. Description of how funds will be leveraged and approximate total included in application.
- 20 = Applicant has a demonstrable history (1 to 5 years) of being able to use Illinois Duck Stamp funds, or similar, to leverage additional funds and increase the overall value of the project and the impact of Illinois' funds. Description of how funds will be leveraged and approximate total is included in application.
- 15 = Applicant has a demonstrable history (1 to 5 years) of being able to use Illinois Duck Stamp funds, or similar, to leverage additional funds and increase the overall value of the project and the impact of Illinois' funds. Description of how funds will be leveraged and approximate total is not included in application.
- 0 = Applicant is not able to demonstrate being able to use Illinois Duck Stamp funds, or similar, to leverage additional funds. Project Not Recommended for Funding.

4. Funds Leveraged

- 25 = Illinois Duck Stamp funds will be leveraged at a ratio of 4:1 or greater
- 15 = Illinois Duck Stamp funds will be leveraged at a ratio of 2:1 but less than 4:1
- 10 = Illinois Duck Stamp funds will be leveraged at a ratio of 1:1 but less than 2:1
- 5 = Illinois Duck Stamp funds will not be leveraged

Maximum Score = 100

Anticipated Announcement and State Award Dates: The Committee's recommendations are forwarded to the DNR Director, who usually makes a decision shortly thereafter. Each applicant will be notified by letter and/or email of the Director's decision regarding their application.

F. Award Administration Information

State Award Notice: After the DNR Director has made his decision the successful applicant will be notified by email and/or letter of any final requirements before the grant can be awarded to them. Once all the final requirements have been completed, two (2) originals of the Grant Agreement between DNR and the applicant will be sent for the applicant to sign both and return. Then the DNR Director will also sign both. One original will remain with DNR. The other original will be returned to the applicant.

Only after the Grant Agreement has been signed by the Director can expenses be incurred for grant reimbursement. Any expenses incurred outside of the grant period (before or after) are at the applicant's risk and are not eligible either as match or for reimbursement related to the grant.

Performance Reporting: The grantee shall be required to provide reporting of its activities under this project. The DNR may withhold or suspend payment if the grantee fails to submit the required reports. The following reports are required under this Agreement:

- a) **Quarterly Progress Reports:** If the amount of grant funds awarded exceeds \$25,000.00, the grantee is required to provide to the DNR quarterly progress reports that describe the progress of the project and expenditures of funds according to the budget line items as detailed in the approved Uniform Application for State Grant Assistance. The Quarterly Progress Report will be due as follows:

| <u>Period of Work</u> | <u>Quarterly Progress Report Due Before</u> |
|-------------------------|---|
| January 1 – March 31 | April 30 |
| April 1 – June 30 | July 31 |
| July 1 – September 30 | October 31 |
| October 1 – December 31 | January 31 |

- b) **Annual or Final Report:** The grantee shall submit a written **Final Report** to the department no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The Final Report shall include:

- Grant Agreement Number
- Grantee name, address and telephone number
- Time-frame of the report
- Name and telephone number or e-mail address of grantee representative completing the report
- Project objective as described in the application and grant agreement
- Completed Project description,
- Summary of the Project accomplishments (if applicable) as follows:

for habitat preserved, protected, acquired, managed or improved (list of wildlife and/or native plant resources [by species] that benefit from the Project and how they benefit; acres planted in cool season grasses, warm season grasses, forbs, legumes, shrubs, trees or other appropriate description, including whether the acres were new or replanted; acres sprayed or controlled through the use of herbicides; acres upon which controlled burns were undertaken; acres affected through woody vegetation and/or tree removal; acres planted, disked, mowed, sprayed, or burned; trees/shrubs planted or removed with equipment purchased through the grant; number of cooperators involved in the Project);

Total project expenditures itemized to include the following: name and address of vendor, item description identifying details (if applicable), quantity purchased, date item purchased;

- Project expenditures paid by funds other than Special Wildlife Grant Funds;

Documentation to support the summarized report including a complete list of landowner names and full address (note if absentee owner), acreage location and acres affected by the project. Multiple conservation practices on the same acreage do not multiply the acreage. On habitat development projects where other governmental or private funding programs are involved, the grantee is required to provide detailed information including but not limited to the type of eligible conservation practice completed, the amount (\$) of other cost sharing provided, the name of the cost share provider, and length of time committed to maintain the developed habitat area.

The DNR can provide a Final Report form.

c) Equipment Use Report: If the grant award is for the purchase of equipment, a similar written report of equipment usage shall be due to the DNR by December 31st in each of the first five years following the purchase of equipment. The **Equipment Use Report** shall include the following:

- Details on the Grant recipient:
 - Grant Agreement Number
 - Grantee name, address and telephone number
 - Time-frame of the report
- Details on the piece of equipment:
 - Equipment type, model number and serial number
 - Storage location address
 - Acre or odometer meter reading at the beginning and ending of the reporting period
 - Contact person name and telephone number
 - Rental rate charged and total fees collected for the use of the equipment
 - Description of any equipment maintenance and total expenditures for maintenance, supported by paid invoices
- Detailed information on the use of the equipment, including:
 - Date equipment was used
 - Location of equipment use, including county, township, range and section
 - Landowner name and full address (note if absentee owner)

- Description of how equipment was used:
 - management practice completed (planting, disking, mowing, herbicide application, prescribed burn)
 - materials planted including the quantity and species planted and provide details of seed mix contents;
 - acres established, enhanced or otherwise affected and how. (Note when multiple practices are on the same acres.)

Failure to provide reports in a timely fashion shall render the grantee ineligible to receive payments under the current award and make them ineligible for future awards. Deadlines for reports may be extended for just cause when such requests are submitted in writing at least two weeks prior to the deadline. All reports are to be delivered to:

Illinois Department of Natural Resources
Office of Grant Management
One Natural Resources Way
Springfield, IL 62702-1271
Attn: Susan Duke

G. State Awarding Agency Contact(s)

To contact DNR with questions related to this grant, please use the following means:

By US Mail: Department of Natural Resources
Office of Grant Management and Assistance
One Natural Resources Way
Springfield, IL 62702-1271

By e-mail: susan.duke@illinois.gov

By phone: Susan Duke 217-785-4416

By fax: (217) 785-2438

H. Other Information

Besides the State Migratory Waterfowl Stamp Fund, the Special Wildlife Funds offer non-profit organizations three (3) grant programs annually with specific purposes. The State Pheasant Fund focuses on wild pheasant conservation. The application deadline is August 1st. The State Furbearer Fund focuses on conservation of fur-bearing mammals and developing and/or improving public fur-bearing mammal habitat management areas within Illinois. The application deadline is March 1st. The Illinois Habitat Fund focuses on wildlife habitat improvement and management. The application deadline is August 1st.

More information can be found at DNR's grant webpage:
<https://www.dnr.illinois.gov/grants/Pages/default.aspx>

The Administrative Rule for the State Migratory Waterfowl Stamp Fund Grant program is as follows:

Section 3060.60 State Migratory Waterfowl Stamp Fund Grant Program

- a) Eligibility Requirements
 - 1) Eligible recipients are limited to appropriate not-for-profit organizations.
 - 2) Eligible projects are limited to development of waterfowl propagation areas within the Dominion of Canada or the United States that specifically provide waterfowl for the Mississippi Flyway and projects to implement the North American Waterfowl Management Plan for the development of waterfowl areas within the Dominion of Canada or the United States that specifically provide waterfowl for the Mississippi Flyway.
- b) Application Procedures
 - 1) Grant applications for funding assistance under this program shall be submitted to the Department at One Natural Resources Way, Springfield, Illinois 62702-1271, Attention: Office of Resource Conservation. **The application deadline will be January 2, 2019**. Application forms and instructions are available through the Department. Applications received after the deadline will be returned to the applicant and not considered by the Department.
 - 2) Applications shall contain all the following required information:
 - A) the name and address of the applicant
 - B) the name of a contact person
 - C) a daytime telephone number and e-mail address (if available) for a contact person
 - D) a comprehensive project description with justification, including:
 - i) waterfowl to benefit from the project
 - ii) plan for implementation
 - iii) map of project area
 - iv) number of acres to be improved
 - v) if with cooperators, plat map showing each property to be developed and copy of a farm program contract for each committed cooperator involved in the project or estimated acreage. (Committed cooperators will be given priority over estimated acreage.)

- vi) evidence the project is acceptable to the appropriate governmental entity having jurisdiction over the lands and waters affected by the project
 - E) comprehensive plan for the operation and maintenance of the project, including supervision, estimated costs (including all fees) and storage location, if applicable
 - F) a comprehensive funding/budget summary, including:
 - i) actual cash contributions other than the grant amount
 - ii) documented purchase price of equipment or commodities
 - G) description of plan for general public access or use (or lack thereof)
 - H) signature of the applicant or authorized individual for applicant
- c) Project Evaluation and Procedures
- 1) All applications received on time and containing the minimum required information will be reviewed by Department staff. Incomplete applications will be returned to the applicant for completion and resubmittal. Submitting an incomplete application does not extend the application beyond the application deadline. All complete, eligible and timely applications will be forwarded to the State Duck Stamp Committee for funding recommendations.
 - 2) The State Duck Stamp Committee shall evaluate and prioritize each application according to the following criteria: completed application, past grant performance of the applicant, eligibility, feasibility, adverse impacts, quality of the proposed habitat, priority for the Department, the applicant's cost-share match and the applicant's plan for general public access to and/or use of the proposed habitat development or equipment purchase. The Committee shall provide to the Director all eligible applications and a prioritized list of recommended projects deemed to be consistent with the purposes of the State Migratory Waterfowl Stamp Fund.
 - 3) The Director shall make the determination of what grants shall be awarded after considering the recommendations of the State Duck Stamp Committee. Applicants shall be notified of the Director's decision.

(Source: Amended at 32 Ill. Reg. 19781, effective December 4, 2008)

The State of Illinois is not obligated to make any award of the State Migratory Waterfowl Stamp Fund as a result of this Notice of Funding Opportunity.

Only the Director of Natural Resources makes the determination of what grants shall be awarded after considering the recommendations of the State Migratory Waterfowl Stamp Fund Committee. Grant applicants are not authorized to proceed on their projects until the Director has signed the Grant Agreement.